

Je Myung

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WORK EXPERIENCE

K&L Gates LLP

Principal Legal Recruiter – Labor Employment and Workplace Safety (LEWS) and Litigation January 2024 – present
Regional Legal Recruiting Manager June 2022 – December 2023

- Collaborate with and support OMPs, PALs, PGCs, and other leadership members to develop and implement desired hiring needs for the firm’s West Coast offices (Los Angeles, Orange County, Palo Alto, Portland, San Francisco, and Seattle)
- Oversee the end-to-end recruitment process and candidate lifecycle for all summer associate and lateral associate recruitment
- Develop and maintain strong relationships with legal search firms and law school career services
- Plan and manage robust summer associate programs, including social events, mentorship, training, work assignments and evaluation process
- Schedule and prepare agendas and materials for weekly hiring committee and summer associate committee meetings throughout the summer associate program
- Manage pre-recruiting and fall recruiting/on-campus interview programs for participating offices
- Analyze post-season results (summer program, OCIs, FY academy) and implement strategic changes as necessary
- Oversee onboarding, orientation, and integration for new attorney hires
- Maintain data related to the applicant tracking system (ATS)
- Research and analyze information from NALP, city group organizations, legal journals, and media to stay informed of legal recruiting data and trends
- Leverage LinkedIn to promote job opportunities to identify top talent
- Identify and propose outreach/sponsorship opportunities to increase and promote firm brand
- Mentor, support, and train junior team members to achieve their career development and goals
- Foster and cultivate a collaborative and accountable team environment

Meridian Capital LLC

Operations Manager January 2017 - May 2022

Amazon

Talent Acquisition Program Manager January 2016 – August 2016

Wilson, Sonsini, Goodrich & Rosati

Marketing & Recruiting Specialist January 2007 – January 2016

PROFESSIONAL MEMBERSHIPS

NALP, SALRA

ADDITIONAL INFORMATION

Community Service: FareStart, Food Lifeline, Habitat For Humanity, Mary’s Place, Millionair Club Charity, New Beginnings, Pets For Vets, Urban League of Metropolitan Seattle, and YouthCare

Committee: Women in the Profession (WIP)

EDUCATION

University of Washington (Seattle) | B.A. in Communications

STATEMENT OF INTEREST

As a passionate advocate for professional development within the legal industry, I believe my experience would enable me to make a meaningful contribution to NALP’s mission as a member of Nominating Committee. Since joining NALP in 2022, I have had the privilege of connecting with like-minded professionals who have provided invaluable guidance, mentorship, and support. This has inspired me to pay it forward by helping to guide and support younger professionals entering the legal field. I am eager to collaborate with fellow members, engage in strategic planning, and contribute to the continued growth and success of our association.