

PROFESSIONAL EXPERIENCE

GOODWIN PROCTER LLP, Firmwide (based in Washington, DC)

Sr. Manager, Law School Relations, October 2023 - Present

Manager, Law School Relations, October 2021 – September 2023

Specialist, Law School Relations, August 2019 – September 2021

- Manage all aspects of firmwide entry-level recruiting and law student engagement efforts, including on campus programing, implementation of diversity fellowship programs, law school team recruiting efforts, student ambassador program, firm branding on campuses nationwide and maintaining law student candidate pipelines for future employment.
- Build and strengthen relationships with key stakeholders, including law school career services offices, student organizations and affinity groups nationwide.
- Organize, manage and oversee the execution of the firm's annual Summer Program, *Ready, Set, Goodwin!* Direct Application, and On-Campus Interview (OCI) hiring programs.
- Utilize applicant tracking system, LawCruit, for all recruiting efforts to source, track and manage candidate pipelines.
- Facilitate and update external marketing profiles for VAULT, Chambers, and Flo Recruit Forward to showcase thriving practice areas, increase firm brand throughout the legal market and provide firm updates.
- Collaborate with marketing team to launch practice area recruitment videos and digital recruitment experience for entry-level and lateral associate candidates.
- Develop social media campaign strategy for Goodwin's Talent Acquisition team to attract, retain and advance attorneys.
- Manage and balance firmwide law school relations annual budget and reforecast.
- Research and maintain knowledge of legal market trends, news and industry updates.

PROFESSIONAL INVOLVEMENT

Washington Area Legal Recruitment Administrators Association (WALRAA), Member (2017 – Present)

Washington Area Legal Recruitment Administrators Association (WALRAA), Board of Directors (2021 – 2022)

Washington Area Legal Recruitment Administrators Association (WALRAA), Diversity Committee (2020 – 2021)

EDUCATION

UNIVERSITY OF BALTIMORE SCHOOL OF LAW, Baltimore, MD

J.D., May 2016

UNIVERSITY OF MARYLAND, College Park, MD

B.A. in Government and Politics, December 2012

STATEMENT OF INTEREST

It is with great interest that I submit my application for a Regional Representative position with NALP. In my current role, I work closely with team members across the firm to build connections on law school campuses, oversee the planning of our summer program, assist in our diversity fellowship programs, and manage our summer associate hiring process for the firm. In reflecting upon these efforts and what I can bring to the NALP team, I am extremely confident in my organization and time management skills, as well as my ability to juggle competing tasks at one time. Additionally, I believe what sets me apart from others is my team-oriented nature, communication skills, growth mindset and empathy as a leader. As I've developed in my role, one of the biggest things I've learned is recognizing what I know and what I don't know. In leading our firmwide entry-level recruitment strategy, I am constantly learning new trends and building relationships with different individuals, knowing when to defer to my local team experts and when to move forward. I think this is extremely important in leading because it allows for others to have a seat at the table as well, gathering respect and fostering an inclusive, autonomous work environment. By approaching teams this way, I can listen more and understand the needs of those that I am managing, resulting in a better working relationship and sense of community. In sum, I believe my background and enthusiasm for creating a community of legal professionals will allow me to be successful on NALP's team. I appreciate your consideration for this position!