

Statement of Interest/Biographical Sketch – Conference Planning Coordinator

My name is Lauren Greenberg and I am accepting a nomination for a conference planning coordinator position with NALP.

I am a born and raised New Yorker, who grew up in Greenwich Village, Manhattan. I attended NYC public schools from elementary school all the way through high school. I graduated from NYC Lab School for Collaborative studies in Chelsea in 2011. I graduated from SUNY Binghamton in the Spring of 2015 with a Bachelor of Science degree in Human Development and Spanish. I also studied abroad in Barcelona, Spain during the Spring semester of my junior year.

Shortly after graduation, I commenced a position at Latham & Watkins in January 2016 as a Business Services Trainee where I spent time in various business service-facing departments at the firm. In the summer of 2016, I joined the legal recruiting team as an assistant. In June of 2020 I was promoted to a Recruiting Coordinator and shortly thereafter, in September of 2021, was promoted to a Senior Coordinator. At Latham, I covered all aspects of campus outreach for the New York office, and supported my manager and other team members with entry-level and lateral hiring for the New York office.

After 6 years at Latham & Watkins, I left to accept a position with Freshfields, as a Senior Coordinator. After almost 3 years as a Senior Coordinator, in May 2024, I was promoted to a manager. Shortly thereafter, in September 2024, I was promoted to a Senior Manager. When I began my position at Freshfields, I managed all aspects of legal recruiting and all levels of hiring for the firm's Silicon Valley office. Currently, I oversee and support campus outreach efforts, entry-level hiring and lateral hiring for the US region of Freshfields, which includes three offices – New York, Silicon Valley and Washington, D.C.

Over the years I have attended various NALP conferences and events. I attended NALP Newcomers in San Diego at the beginning of my legal recruiting career which was a great introduction to the world of legal recruiting. I also attended the Annual Education Conference in Nashville in 2023. I will be attending the Recruiting Summit next month and look forward to connecting with colleagues across the various spaces of legal recruiting! In addition to my membership of NALP, I am also involved with the New York City Recruiting Association where I get to connect with recruiters and search firm professionals across New York City. I have participated in their mentorship program as both a mentee and a mentor since 2016.

I am confident that with my 9 years of experience in the Legal Recruiting industry, I have built up both the knowledge and the industry connections that would make me a worthy candidate for this role. Having planned large scale events in the summer associate and outreach spaces for almost 10 years, I am confident that I possess the organizational skills necessary to make me a successful candidate for the role.

I am passionate about the legal recruiting space and feel that now more than ever, with the changing landscape of recruiting, that conferences such as the ones that NALP hosts, serve an immensely important role. I would be honored to play a role in the success of future NALP conferences as a planning coordinator.