

# Sarah Collins

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## STATEMENT OF INTEREST:

I would like to express my interest in the position of Northeast Regional Representative.

- I would be honored to be a law firm representative in the Northeast, especially considering this unprecedented time for Legal Recruiting. I would be an enthusiastic ambassador by participating in regional meetings, welcoming new members and proactively representing this community. My experience and pride in the role will allow me to bring professionals together across firms and schools to share ideas, strategize and encourage involvement.
  - With ten years in legal recruiting across three top-tier law firms, my experience enables me to be a productive and successful ambassador for the Northeast region. I have attended many NALP conferences over the years and am eager to jump into a leadership role.
  - My professional career has included entry-level and lateral recruiting as well as professional development and legal personnel.
  - I work collaboratively with law school career services and student groups, headhunters, firm leadership and internal teams.
  - I actively seek to implement new technology and strategies to ensure effective recruiting results to keep up with this changing landscape.
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## PROFESSIONAL EXPERIENCE

### **WILLKIE FARR & GALLAGHER LLP**

*Associate Director – Recruiting, New York, January 2025 – Present*

*Professional Development and Recruiting Manager – New York, February 2022 – December 2024*

*Legal Recruiting and Professional Development Specialist, June 2021 – January 2022*

- Oversee all aspects of recruiting including but not limited to summer programs, 2L recruiting season and 1L and campus outreach efforts, assisting with lateral hiring and 3L searches as needed.
- Active member of Firm committees, including Women’s Professional Development, Diversity & Inclusion, Associate’s and Recruiting Committees.
- Collaborate with seven offices across the US and their legal personnel teams with direct oversight in New York and California.
- Partner with Professional Development team aiding with entry-level department placements, fall law clerk onboarding and orientation.
- Work closely with hiring partners and committee members to ensure a successful recruiting cycle and summer program.

**MILBANK LLP** – *Legal Recruiting Coordinator, April 2018 – June 2021*

- Coordinated OCI, Summer Program and off-season campus outreach efforts.
- Managed orientation for the New York summer program, collaborating with other domestic offices and hiring partners.
- During Covid-19 Pandemic, effectively ran a 10-week virtual summer program.
- Assisted with lateral hiring as needed.

**PAUL, WEISS, RIFKIND, WHARTON & GARRISON LLP** – *Legal Recruiting Assistant, July 2015 – March 2018*

- Helped organize summer programs for 100+ summer associates in the New York office.
  - Supported Lateral Hiring Director in associate and counsel hiring process.
  - Worked with headhunters and hiring partners to gauge practice area needs.
  - Aided the campus recruiting team during OCI by coordinating in-house interviews and offer dinners.
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## EDUCATION

**Columbia University** – Graduate School of Arts and Sciences

Master of Arts in Classical Studies, *May 2014*

**Dickinson College**

Bachelor of Arts in Classics and History (Double Major), *May 2011*

Study Abroad: Athens, Greece (Summer 2010)

Captain of Dickinson Swim Team

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## INTERESTS & ORGANIZATIONS

**Interests:** New York City Pizza, Off-Leash Dog Hours in Central Park, ABBA Karaoke, Travel to Interesting Scenery, Pure Barre

**Memberships:** NALP, NYCRA