



2024 LEGAL RECRUITING SUMMIT

JANUARY 25, 2024

**Fordham University School of Law
New York, NY**

About the Conference

This one-day conference will bring together legal recruiting and career services professionals from the U.S. to discuss the current issues in entry-level hiring in the legal industry.

If your target audience consists of those responsible for legal recruiting or law school career services, the Legal Recruitment Summit is an ideal match for your outreach efforts. Strengthen your relationships and improve your company's image, prestige, and credibility by supporting the 2024 Legal Recruitment Summit.

Topics will include a look at the current legal market, data analysis from the NALP fall surveys, insights into data driven recruiting efforts and wellness in the legal profession, plus discussions about the 2023 recruiting season and other topics critical to entry-level hiring. We will be hosting a networking breakfast and lunch, as well as a cocktail reception.

Venue

Fordham University
School of Law
150 West 62nd Street
New York, NY 10023

Audience

- Chief Recruiters
- Senior Managers & Directors of Legal Recruiting
- Career Services Professionals
- Consultants
- Chief Legal Talent Officers

Sponsorship Opportunities

Reception Sponsorship \$7,250

Sponsors may distribute welcome gifts/brochures at the entry doors at the Thursday evening reception following the event.

Benefits include:

- One-day exhibit booth space
- Sponsorship recognition in promotional materials
- Logo and link placement on event registration webpage
- On-site recognition (splash screens)
- Pre- and post-attendee mailing list
- Full-page advertisement in one issue of the *NALP Bulletin+* (will appear in both digital and print editions)
- NALPnow! (e-newsletter) sponsorship for two issues

Branded Napkins Sponsorship \$3,000

Napkins will be present at all meals and breaks throughout the day. This sponsorship puts your brand in front of attendees every time they network at the Legal Recruiting Summit.

Benefits include:

- Sponsorship recognition in promotional materials
- Logo and link placement on event registration webpage
- On-site recognition (splash screens)
- Pre- and post-attendee mailing list
- NALPnow! (e-newsletter) sponsorship for two issues

One-Day Sponsorship \$4,250

Event Sponsorship for the Legal Recruiting Summit provides significant pre-conference, on-site, and post-conference promotional opportunities.

Benefits include:

- One-day exhibit booth space
- Sponsorship recognition in promotional materials
- Logo and link placement on event registration webpage
- On-site recognition (splash screens)
- Post-attendee mailing list
- Full-page advertisement in one issue of the *NALP Bulletin* (will appear in both digital and print editions)
- NALPnow! (e-newsletter) sponsorship for one issue

Lanyard Sponsorship \$10,000

Place your company name and/or logo on the official NALP conference lanyard. This sponsorship is for all NALP conferences throughout the year.

NALP's Open Meeting Policy

NALP is committed to the free exchange of information and open meetings at its conferences, and we recognize that there will be differences of opinion during sessions. We rely on our members to respect each other and our invited guests and speakers, and to honor the conventions of civil discourse. Disrespect for any speaker will not be tolerated. In addition to member participants, NALP opens registration to non-members, including program speakers, vendors, and members of the press.

No solicitations. This conference is specially designed to be an open forum for NALP conference attendees. Solicitation is strictly prohibited unless you are an official conference sponsor or vendor. If you are interested in being a conference sponsor or vendor, please contact Jay Richards, NALP's Senior Director of Operations, Member Services, and Meetings at richards@nalp.org or 202-835-1001.

Consent to Use of Photographic, Video, and/or Audio Materials

Registration and attendance at, or participation in, NALP meetings and other activities constitutes an agreement by the registrant to allow NALP to use and distribute (both now and in the future) the registrant or attendee's image or voice in photographs, video recordings, electronic and print reproductions, and audio recordings of such events and activities.

NALP COVID-19 Meeting Attendance Policy

NALP has developed and adopted this policy to guide attendees at in-person NALP meetings. We are relying upon ongoing information from the [Centers for Disease Control and Prevention](#) (CDC), [Occupational Safety and Health Administration](#) (OSHA), legal sources, local health authorities, our good judgment, and good suggestions and cooperation from NALP members.

Accordingly, this policy and these procedures are intended to position NALP so that we can fulfill our nonprofit educational mission while reducing the risk to NALP employees, members, and meeting attendees.

- A. NALP meeting attendees are required to comply with all state, local and venue health and safety policies in effect at the time of the meeting or conference including any vaccination, social distancing, hand-sanitizing, and face mask requirements. Mask-wearing at NALP events is further encouraged even if not required under state, local, or venue health and safety protocols.
- B. Attendees who are not up-to-date on vaccinations are asked to take an at-home COVID-19 rapid antigen test before traveling to any NALP meeting and should not attend if they test positive or have symptoms of COVID-19. Additionally, any NALP meeting participant exhibiting COVID-19 symptoms is expected to remove themselves from the meeting and establish a negative COVID-19 test result before returning to the NALP event. NALP will not require proof of these measures but calls on the NALP community to act responsibly and with consideration of the health and safety of others.
- C. NALP cannot be held liable for COVID-19 cases arising because of event attendance and will require all attendees to sign a Waiver and Acknowledgement of Personal Responsibility upon registering for any NALP in-person meeting or event.
- D. NALP's COVID-19 Meeting Attendance Policy is subject to change at any time based on any updated guidance from the CDC, OSHA, and/or federal or state officials.
- E. NOTE: NALP workers are required to be vaccinated against COVID-19 if their job description includes interaction with NALP co-workers, members, volunteer leadership, or NALP meeting attendees. NALP workers must provide proof of vaccination.

Updated September 1, 2023

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CONTACT INFORMATION

Contact Name _____
Title _____
Organization _____
Organization/Company Name As It Should Appear in Sponsorship Listings _____
Address _____
City _____ State _____ Zip _____ Country _____
Phone _____ Fax _____
Direct Dial Phone _____
Website _____
Email _____

SPONSORSHIP PACKAGES

- Reception Sponsorship \$7,250
- Branded Napkins Sponsorship \$3,000
- One Day Sponsorship \$4,250

NOTES

FEES

A deposit of 50% of the total fee must accompany the contract before a booth or sponsorship assignment can be made. Affiliate members may subtract \$50 of their booth fee from their total due. Make checks payable to NALP. Final payments are due no later than 30 days prior to the first day of the event. No exhibitor will be allowed to set up without full payment.

CONTRACT

Return signed contract with deposit to the address below. Keep a copy of the contract and rules for your records; an executed copy of the contract will be returned to you.

Sponsorship and Exhibition Total:	<input type="text"/>
50% Deposit Amount:	<input type="text"/>
Less any Discount(s):	<input type="text"/>
Total Amount Due:	<input type="text"/>

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Washington, DC 20036
P (202) 835-1001 | F (202) 835-1112
richards@nalp.org

FOR OFFICE USE ONLY

Name (printed): _____ Signature: _____
Accepted by NALP: _____ Date: _____

PAYMENT INFORMATION

A check is enclosed (payable to NALP). Check # _____ Please charge to: Visa MasterCard American Express

Card #: _____ Expiration Date: _____
Name on Card (printed): _____ Authorized Signature: _____