

## NALP Small & Solo CSO Section Quarterly Report

TO: Tammy King, Board Liaison  
FROM: Kimberly Underdown and Leslie Becker Wilson, Section Co-Chairs  
CC: NALP Info  
DATE: June 26, 2023

Our section held its meetings on May 9, 2023 and June 7, 2023. During the first meeting we discussed the charges of the workgroups and sought volunteers to serve as Vice Chairs. We also recognized Immediate Past Section Chair, Maria Comas, for her leadership last year.

This report identifies our leadership team, outlines our communication plans, and lists the Section's AEC proposals, Bulletin+ article proposals, and meeting dates.

### I. Leadership Team

#### Sections Co-Chairs

Leslie Becker Wilson, University of Massachusetts School of Law,  
leslie.becker.wilson@umassd.edu

Kimberly Underdown, St. Mary's University School of Law, kunderdown@stmarytx.edu

#### Annual Education Conference/Bulletin+ and Webinar Planning Vice-Chairs

Rebecca Edmiston, Duquesne University School of Law, edmistonr@duq.edu

Phyra McCandless, Golden Gate University School of Law, lawcareer@ggu.edu

#### Environmental Scanning Vice-Chairs

Stacey Blakeman, The University of Kansas School of Law, staceyblakeman@ku.edu

April Giancola, Campbell Univ. School of Law, agiancola@campbell.edu

#### Programming Best Practices Vice-Chairs

Willow King-Locke, IU Robert H. McKinney School of Law, wkingloc@iupui.edu

Whitley Pike, Santa Clara University School of Law, wpike@scu.edu

#### DEI Liaison

Courtney Carter, Jenner & Block LLP, CCarter@jenner.com

#### Well-Being Champion Vice-Chairs

Jill Gerrard, University of Hawaii WS Richardson School of Law, jgerrard@hawaii.edu

## II. Communication

In order to make our quarterly meeting as productive as possible, we will meet with the section vice-chairs prior to the remaining quarterly meetings. In addition to hearing about work group updates, we will encourage the vice-chairs to engage in discussions that stem out of the environmental scanning workgroup or other topical issues.

We plan to continue with the Tuesday Topic posts on NALPConnect. We recognize that the members of this section, especially, have myriad responsibilities, and we hope that through these prompts we can create ongoing dialogue and continue to share timely information and helpful resources with each other.

## III. AEC Proposals

The Small & Solo CSO Section sponsored or co-sponsored the following proposals for the 2024 AEC:

1. Chatting The Up Before They Go-Go: 3L Year & Exit Interviews
2. Clerkship Advising for Small or Solo CSOs
3. Negotiation Nuggets: How to Up the Offer
4. What's your greatest weakness? Coaching our students and lawyers for effective interviewing

### Bulletin+ Article Proposals

1. Productivity Tips & Tricks for Small and Solo CSOs
2. Utilizing Self-Assessment in Advising

## IV. Section Meeting Dates

- a. Our quarterly meetings will be held via Zoom on the following dates:

Wednesday, September 27, 3:00 EDT/2:00 CDT/12:00 PDT

Tuesday, January 9, 3:00 EST/2:00 CST/12:00 PST

Thursday, March 7, 3:00 EST/2:00 CST/12:00 PST

- b. We held a special Bulletin+ and RFP Brainstorming Session on May 9, 2023 (RFPs) and June 7, 2023 (Bulletin+). We will continue to encourage members to think about topics for future proposals.