

## NALP Solo & Small CSO Section Quarterly Report

TO: Arturo Thompson, Board Liaison

FROM: Maria Comas and Tanya Lundberg, Section Co-Chairs

CC: Claire Nash

DATE: October 21, 2021

Our section held its second quarterly call on September 9, 2021. Thank you for joining us and giving your report on NALP leadership opportunities and the New Orleans AEC. We then discussed upcoming NALP events/webinars, vice chair reports, and our NALPConnect communication plan.

This report includes our section reports, notes from our environmental scanning discussion, accepted Bulletin+ articles, and notes from our weekly NALPConnect posts.

### I. Section Reports

#### Section Co-Chairs

Maria Comas, Duquesne University School of Law, [comas@duq.edu](mailto:comas@duq.edu)

Tanya Lundberg, University of Detroit Mercy School of Law, [lundbete@udmercy.edu](mailto:lundbete@udmercy.edu)

#### Annual Education Conference/Bulletin+ and Webinar Planning

Vice-Chair:

vacant

Two articles were accepted for publication in the Bulletin+; we are waiting to hear if any of our RFPs were accepted for the New Orleans AEC

#### Member Relations and Membership Development

Vice-Chairs:

Tammy King, Creighton University School of Law, [tammyking@creighton.edu](mailto:tammyking@creighton.edu)

Trisha Nakamura, University of Hawaii School of Law, [tnakamu@hawaii.edu](mailto:tnakamu@hawaii.edu)

No report

#### Environmental Scanning

Vice-Chairs:

Rosalind Lister, West Virginia University College of Law, [rosalind.lister@mail.wvu.edu](mailto:rosalind.lister@mail.wvu.edu)

Kimberly Underdown, St. Mary's University School of Law, [kunderdown@stmarytx.edu](mailto:kunderdown@stmarytx.edu)

See notes below

#### Programming Best Practices

Vice-Chairs:

Katie Overberg, Drake Law School, [kathryn.overberg@drake.edu](mailto:kathryn.overberg@drake.edu)

Stacey Blakeman, The University of Kansas School of Law, [staceyblakeman@ku.edu](mailto:staceyblakeman@ku.edu)

Working on toolkit

## Knowledge Management and Resource Implementation

Vice-Chair: Kayla Doiron, University of Oklahoma College of Law, [kdoiron@ou.edu](mailto:kdoiron@ou.edu)

Kayla reported that the NALP website is being updated and asked Section members to let her know which articles or links we find most helpful so those can be preserved and potentially streamlined.

### II. Environmental Scanning Discussion

We discussed potential topics for environmental scanning and we will work with Ros and Kim to make a plan to proceed. Some potential topics include:

- a. How small/solo CSOs work with multiple degree programs
- b. How small/solo CSOs manage internal asks for help
- c. Small/solo CSO return to office issues
- d. How small/solo CSOs handle 2L gaps/2L or upper division programming

### III. NALPConnect Posts

When the academic year began, we started posting weekly discussion prompts, “Tuesday Topics,” on NALPConnect in an effort to engage members throughout the year. We hope these posts will encourage engagement with our Section and with NALPConnect, and give our members some new ideas for their offices.

Topics covered so far:

- a. Other than email, what’s the most effective way you reach students?
- b. What’s your most popular 1L program or event, other than orientation?
- c. What’s your most popular prize/incentive/swag for students?
- d. What’s your most popular 2L program or event?
- e. 12Twenty users: what’s one of your favorite features?

### IV. Bulletin+ Articles

Our section had two articles accepted for publication in the Bulletin+

**Nov. 2021** – Katie Overberg and Tasha Everman, Career Development Collaboration: Two Heads Are Better Than One

**July/Aug. 2022** – Trisha Nakamura and Alisa Benedict O’Brien, One-Stop Shop: Effectively Managing the CSO and Externships

### V. Remaining Section Meeting Dates

- a. Our quarterly meetings will be held at 4:00 p.m. (EST) via Zoom on the following dates:

December 9, 2021

February 10, 2022

- b. We are planning a meeting with our vice chairs before the next quarterly meeting.