

MEMORANDUM

To: NALP Board of Directors
From: Experienced Professionals Section, Lee Anne Masetti-Martin, Chair
Re: Quarterly Update
Date: June 30, 2016

Working Groups and Vice Chairs

The Experienced Professionals group has three working groups. Each of the working groups has 3-4 vice-chairs. The vice-chairs and responsibilities for each of the working groups are listed below.

1. Annual Education Conference Planning/Bulletin Article Planning Working Group
 - a. The Vice-Chairs are:
 - i. Michael Nguyen from Greenberg Traurig in San Francisco, CA
 - ii. Tom Rodriguez from Steptoe & Johnston in Washington, DC
 - iii. Wendy Siegel from NYU School of Law in New York, NY
 - iv. Michele Ward from Winston & Strawn in Los Angeles, CA
 - b. This working group is tasked with:
 - i. Working with members on RFP submissions and identifying speakers for the Annual Education Conference in 2017 in San Francisco.
 - ii. Identifying topics and writers for Bulletin articles.
 - iii. Assisting the Managing Your Own Professional Development working group with webinar ideas.

2. Experienced Professionals and Newer Professionals Collaboration Working Group
 - a. The Vice-Chairs are:
 - i. Yujin An from Greenberg Traurig in New York, NY
 - ii. Norma Cirincione from Cleary Gottlieb Steen & Hamilton in New York, NY
 - iii. Melissa Maynard Leger from Stanford Law School in Stanford, CA
 - b. This working group is tasked with:
 - i. Collaborating with the Newer Professionals Section on developing a series of "Ask the Experts" webinars. They are also responsible for putting out a call for volunteers to the Experienced Professionals Section to participate on the webinars.
 - ii. Collaborating with the Newer Professionals Section on developing Bulletin articles, as suggested by the Newer Professionals Section. They are also responsible for putting out a call for volunteers to the Experienced Professionals Section to co-write the articles.
 - iii. Generally assist with the professional development of newer professionals.

3. Managing Your Own Professional Development Working Group
 - a. The Vice-Chairs are:
 - i. Cassandra Chen from Dentons in New York, NY

- ii. Cassandre Stump from NYU School of Law in New York, NY
- iii. Cindy Hasson from Paul Hastings in New York, NY
- b. This working group is tasked with:
 - i. Soliciting feedback from members regarding discussion topics or professional development topics that are relevant to experienced professionals.
 - ii. Developing and leading a hot topic discussion or professional development presentation/exercise on our quarterly Experienced Professionals Section calls.
 - iii. Producing appropriate webinars relevant to members of the Experienced Professionals Section.

2016 Business Meeting, First EP Section Call, RFP Submissions

Our first order of business was to develop and submit a strong selection of RFPs to the Conference Planning Committee for the 2017 Annual Education Conference in San Francisco. Our goal was to submit 15-20 RFPs featuring our Experienced Professionals members and sponsored by our section.

This process started at the 2016 Annual Education Conference in Boston. We had approximately 50 people attend our business meeting at the conference. We divided the attendees into four smaller groups and then our Vice-Chairs for the Annual Education Conference Planning working group led a dynamic brainstorming session with each individual group. Each of the small groups came up with several conference topics resulting in a multitude of great ideas.

After the conference, we had our first quarterly call where the focus was on RFP topics. After the call, our Vice-Chairs worked the phones/email to confirm volunteers and finalize the RFP submissions.

I am happy to report that 26 RFPs were ultimately submitted to the Conference Planning Committee for review.

Webinars and Bulletin Articles

After the Conference Planning Committee makes their session selections from the Experienced Professionals sponsored RFPs, we will review the RFPs that were not selected to see if those can be produced as Bulletin articles (as needed by Janet Smith, since the deadline for proposals has passed) or as webinars. We believe that the members came up with some phenomenal RFPs and we'd like to explore having them presented in some format during the year.

Experienced Professionals and Newer Professionals Collaboration Working Group Activity

Vice-Chairs from this working group attended the Newer Professionals first quarterly call on June 16, 2016 and were available to answer questions, as needed, from the section members. We

plan to have at least one Vice-Chair attend each of the Newer Professionals quarterly calls this year.

On June 23, 2016, the Vice-Chairs had a call with Courtney Dredde and Sheryl Roberts, the Vice-Chairs for the Newer Professionals Webinars working group. Together, they brainstormed ideas for future webinars. Courtney and Sheryl will solicit feedback from the Newer Professionals Section on additional ideas and will reconnect with us on July 22, 2016 to propose a schedule and finalized topics.

Quarterly Calls

The Experienced Professionals Section will host quarterly calls with the members and our Board Liaison, Lynn Herron. The proposed call schedule is as follows (may change if schedules dictate):

May 12, 2016: 10:30 am Pacific/1:30 pm Eastern
September 8, 2016: 10:30 am Pacific/1:30 pm Eastern
December 15, 2016: 10:30 am Pacific/1:30 pm Eastern
March 30, 2017: 10:30 am Pacific/1:30 pm Eastern

Board Reports

Board reports will be submitted to Lynn Herron and Fred Thrasher on the following schedule:

June 30, 2016
October 13, 2016
February 2, 2017
March 30, 2017

NALPConnect

We will use NALPConnect to communicate with Experienced Professionals Section members in a variety of ways including: (1) posting relevant articles and resources; (2) possibly spotlighting members in our region with advice they'd give their "younger selves"; and (3) starting relevant "hot topic" discussions.