

AMY G. PEREZ

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EXPERIENCE

UNIVERSITY OF MIAMI SCHOOL OF LAW, Coral Gables, FL, April 2010 – Present

Assistant Dean, Office of Career & Professional Development, April 2022 – Present

Lead all aspects of career services for 1300+ JD, LLM, and MLS students, plus alumni. Provide strategic oversight of student counseling, career and professional development programming, employer engagement and recruiting programs, job placement, and employment outcomes reporting. Design and execute innovative programs to promote Miami Law students in the job market. Direct daily operations of the OCPD, including talent management for 10 attorney advisors, administrative staff members, and student workers. Represent the law school to external constituencies, including university leaders, members of the legal community, and prospective employers and students. Engage in ongoing dialogue with law school and legal employer colleagues throughout North America regarding legal recruiting and hiring trends.

Assistant Dean of Students, July 2021 – October 2022

Director of Student Life, January 2020 – July 2021

Assisted in overseeing all aspects of student life from orientation through graduation. Directed the development and execution of orientation and onboarding programs for 1L and transfer students. Trained and mentored student leaders. Collaborated with faculty, administrators, students, and alumni to deliver community building programs and events, including wellbeing and DEIB initiatives. Assisted in identifying and monitoring student health and safety issues. Advised students and alumni on bar application process and investigative hearings, liaising with state licensing boards and attorneys.

Student Development Program Director, August 2012 – January 2020

Co-directed first of its kind law school program designed to enhance student engagement, retention, and success. Provided individualized, holistic guidance to students on a wide range of topics, including curricular planning and alignment of personal, academic, and career goals. Co-chaired 1L Orientation Committee and helped conceptualize a “Legal Impact Hack” that Dean Michael Hunter Schwartz featured on his blog, *What Great Law Schools Do*. Coached graduates for July bar exam. Met with prospective students at recruiting events.

Director of Judicial Clerkships, April 2010 – May 2015 (retained this role after I left the CDO in 2012)

Managed all aspects related to the promotion of state and federal judicial clerkships. Advised students and alumni on application processes, conducted trainings for students and administrators, planned and hosted programs and events, and cultivated relationships with judges and their chambers. Led the drafting of NALP Judicial Clerkship Section’s *Perspectives on Federal Law Clerk Recruitment and Hiring Practices* for Federal Judges’ OSCAR Working Group. Drafted Florida section of NALP’s *Insight and Inside Information Guide to State Court Judicial Clerkships*.

Associate Director of Career Development, April 2010 – August 2012

Counseled law students and alumni, critiqued job application documents, and conducted mock interviews. Created and led programs on professional development topics and substantive practice areas.

NOVA SOUTHEASTERN UNIVERSITY, SHEPARD BROAD LAW CENTER, Ft. Lauderdale, FL

Associate Director of Career Development, October 2008 – April 2010

Provided career counseling to day and evening program law students and alumni. Oversaw on-campus interview program, summer judicial internship program, and alumni mentoring program.

ATTORNEY, Miami, FL 2000 – 2008

Practiced in the areas of labor and employment law and real estate. Handled trials, mediations, and administrative proceedings before state and federal courts and agencies.

PROFESSIONAL ASSOCIATIONS

Florida Bar, 2000 – Present

National Association for Law Placement, 2008 – Present

South Florida Association for Law Placement, 2008 – Present

National Association for Law Student Affairs Professionals (NALSAP), 2017 – Present

ABA Commission on Lawyer Assistance Programs (CoLAP), Wellbeing Committee, 2020 – 2021

AWARDS

NALSAP CORE Four Award, Miami Law Student Services Team, 2020

Miami Law Society of Bar and Gavel's Guillermo Padron Staff Service Award, 2019

NALP Service Excellence Award, 2019

NALP Award of Distinction for Professional Development and Training, Newer Professionals Section
"Ask the Experts" Work Group, 2010

NALP LEADERSHIP EXPERIENCE

Member, JD Career Advisors Section, AI Topics and Trends Work Group, 2024 – 2025

Vice Chair, Annual Education Conference Planning Committee, 2023 – 2024

Liaison to ABA CoLAP, 2019 – 2024

Vice Chair for Strategic Planning, Well-Being Interest Group, 2019 – 2020

Chair, Lawyer and Law Student Well-Being Task Force, 2018 – 2019

Chair, Judicial Clerkship Section, 2013 – 2014

Member, Nominating Committee, 2012 – 2013

Faculty, Newer Professionals Forum, 2011 – 2012

Member, Conference Planning Committee, 2010 – 2011

Chair, Newer Professionals Section, 2010 – 2011

Co-Vice Chair, Newer Professionals Section "Ask the Experts" Work Group, 2009 – 2010

PRESENTATIONS

NALP Annual Education Conference

Beyond Collaboration: Designing a Wrap Around Student Success Model, 2023
Well-Being: What Law Students Want (and Need) from their Future Employers, 2019
Inviting Conversations about Mental Health, 2017
Alumni Judicial Clerkships: They're Here to Stay . . . if Only for a Year or Two, 2014
Judicial Clerkship Hot Topics, 2014
Let's Talk About It: Hot Topics in the World of Judicial Clerkships, 2013
The Road to the Top: Getting There and Bringing Others with You, 2012
Newcomer's Welcome and Orientation Session, 2011, 2013

NALP Newer Professionals Forum

Acquiring the Counseling Skills You Need to Manage Student Counseling Services, Part I, 2012
Basics of Judicial Clerkships, 2012

ABA CoLAP Annual Wellbeing Pledge Signatory Workshop

Can You Hear Me? Do You See Me? . . . Facilitating Meaningful Human Connection and Well-Being in an Era of Virtual Reality, 2021

LatinoJustice

Overcoming Obstacles: Law School and the Legal Profession – Mental Health and Disability, 2021

TRAININGS & CERTIFICATIONS

National Council of Behavioral Health, Mental Health First Aid Responder
University of Miami LGBTQ+ IBIS Ally

EDUCATION

University of Florida Levin College of Law, Gainesville, FL, May 2000

Juris Doctor

University of Florida, Gainesville, FL, May 1997

Bachelor of Science in Psychology