

# **Shannon R. Burke**

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## **Professional Experience**

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**Chapman and Cutler LLP**, Chicago, IL

*Director of Talent Development and Diversity*

July 2022 - present

*Professional Development, Diversity and Pro Bono Manager*

June 2019 – July 2022

*Independent PD/DEI/Pro Bono Consultant*

Nov. 2018 – June 2019

*Professional Development and Pro Bono Manager*

Sept. 2016 – Aug. 2018

*Professional Development Specialist*

Jan. 2016 – Sept. 2016

- Lead a team of professionals that facilitates orientations and integration, creates competencies, designs professional development programming, and coordinates evaluations for attorneys and paralegals
- Develop and execute diversity and inclusion initiatives including attorney resource groups, heritage month celebrations, parental leave support, and training
- Provide coaching for associates, senior counsel, counsel, staff attorneys, and paralegals

**American Bar Association**, Chicago, IL

Mar. 2014 – Jan. 2016

*Associate Director of Educational Programming, Center for Professional Development*

- Researched, created, and executed in-person and distance learning professional development programs

**Schiller, DuCanto & Fleck LLP**, Chicago, IL

Aug. 2010 – Feb. 2014

*Associate Attorney, Appeals and Research Department*

- Performed legal research and drafted appellate briefs, substantive trial motions, marital settlement agreements, joint parenting agreements, pre- and post-nuptial agreements, and legal memoranda regarding family law
- Presented oral arguments to courts of review

## **Law School Teaching Experience**

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**Chicago-Kent College of Law**, Chicago, IL

*Visiting Assistant Professor*

- Legal Writing I

Fall 2018 – Spring 2019

**Loyola University Chicago School of Law**, Chicago, IL

*Adjunct Professor of Law*

- Appellate Advocacy

Fall 2010; Fall 2015 – Fall 2018

**DePaul University College of Law**, Chicago, IL

*Adjunct Professor of Law*

- Introduction to Legal Writing and Research (LLM program)
- Family Law Drafting
- Legal Analysis, Research and Communication

Spring 2018

Fall 2015 – Spring 2016

Fall 2008 – Spring 2015

## **Education**

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**Michigan State University College of Law, 2005**

*Juris Doctor; Magna Cum Laude*

- *Editor-in-Chief*, Michigan State Law Review

**University of Illinois – Champaign, Urbana, IL, 2001**

*Bachelor of Arts, Political Science & Speech Communication*

## **Articles & Presentations**

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- Co-Author, “Coaching in the Legal Industry,” *NALP Bulletin*, January 2024
- Co-Author, “The Value of Feedback and Evaluations,” *NALP Bulletin*, December 2023
- Panelist, “Providing a Roadmap to Success for Junior Lawyers,” NALP PDI Conference, November 2023
- Co-Presenter, “Management Foundations for PD Professionals,” NALP PDI Conference, November 2023
- Author, “Helping Onboard Laterals,” *NALP Bulletin*, October 2023
- Panelist, “The Great Resignation: Movements in the Legal Industry and Coverage and Risk Implications,” ABA National Legal Malpractice Conference, September 2023
- Co-Presenter, “Attorney Orientation and Integration,” Diversity and Flexibility Alliance Webinar, July 2023
- Co-Presenter, “Lateral Integration – A Case Study,” NALP AEC, April 2023
- Co-Presenter, “Associate and Partner Orientation and Integration,” NALP New Professionals’ Forum, March 2023
- Co-Presenter, “Management Foundations for PD Professionals,” NALP New Professionals’ Forum, March 2023
- Panelist, “Professional Development and Recruiting Working Together to Set Up Summer Associates and First Year Associates for Success,” CALPA, January 2023
- Co-Author, “Exploring Your Retention Strategies for 2023,” *NALP Bulletin*, December 2022
- Co-Presenter, “Strategic Insight: Models for Understanding and Retaining Associates,” NALP PDI Conference, December 2022
- Co-Presenter, “Management Foundations for PD Professionals,” NALP PDI Conference, November 2022
- Author, “PDI Offers Something for Everyone at Every Level,” *NALP Bulletin*, November 2022
- Co-Author, “How to Increase Collaboration Between Recruiting and DEI Departments,” *NALP Bulletin*, September 2021
- Author, “Becoming a Diversity Champion for Your Law Firm’s DEI Committee,” *NALP Bulletin*, March 2021
- Co-Presenter, “Lateral Attorney Integration,” NALP Webinar, January 2021
- Panelist, “Pro Bono,” Chicago Bar Career Advancement Program Series, October 2020
- Co-Author, “Finding a New Type of Balance: Remote Work and Distance Learning,” *NALP Bulletin*, August 2020
- Co-Author, “Tools and Tips for Prioritizing and Juggling,” *NALP Bulletin*, June 2018
- Presenter, Professional Development Panel, CALPA, April 2018
- Co-Author, “Presentation 101,” *NALP Bulletin*, December 2017

## **Professional Affiliations & Volunteer Activities**

- Chicago Association of Legal Personnel Administrators (2016-present)
- Chicago Professional Development Consortium (Co-Chair, Sept. 2021-present; Member, 2014-present)
- Michigan State University College of Law Alumni Association Board of Directors (President, 2011-2012; Treasurer 2010-2011; Member 2007-2012)
- NALP (Newer Professionals' Forum Faculty Member, 2023; Co-Chair Lawyer PD Section, 2021-2022, 2022-2023; Vice-Chair Education Lawyer PD Section, 2020-2021; PDI Conference Planning Committee, 2022)
- Oak Park Food Pantry Volunteer (2016-present)

## **Jurisdictions Admitted to Practice Law**

- Illinois (2006)
- Michigan (2005)

## **Certificates**

- Coach Training Certificate, Volta Talent Strategies, October 2022