

# Regional Business Meetings and Receptions — Agenda

## I. Welcome and Introductions

**Northeast:** Regional Representatives — Jill Backer, Vanessa Dobson, Nancy Merriman, and Christopher Teague

**Mid-Atlantic:** Regional Representatives — Lynn Ann Herron, Jennifer Henfey, Tom Rodriguez, and Patrice Hayden

**Southeast:** Regional Representatives — Jane Bridgewater, Michelle Jackson, and Esther Rodriguez

**Midwest:** Regional Representatives — Kelly Gofron, Heather Karns, and Laurel Dearborn

**West/Rocky Mountain:** Regional Representatives — Susanne Aronowitz, Vicki Huebner, Jessica Sisco, and Julieta Stubrin

**Canada:** Regional Representative — Robyn Marttila

## II. Report of the 2013-2014 Nominating Committee

**Northeast:** Nicole Lancia and Thomas Maligno

**Mid-Atlantic:** Amy Jones Mattock and Katherine A. Webb

**Southeast:** Brian Lewis and Lauren Sager

**Midwest:** William Chamberlain and Lisa McLafferty

**West/RM:** Katrina Denny and Caroline Kwok

Results of regional elections for Nominating Committee, Regional Representatives, and Conference Planning Coordinators

Note: The 2013-2014 NALP regions are as follows:

**NORTHEAST (NE)** — Maine, New Hampshire, Vermont, Massachusetts, Connecticut, Rhode Island, New Jersey (northern), New York.

**MID-ATLANTIC (MA)** — New Jersey (southern), Delaware, Pennsylvania, Maryland, District of Columbia, Virginia.

**SOUTHEAST (SE)** — West Virginia, North Carolina, South Carolina, Georgia, Florida, Tennessee, Kentucky, Arkansas, Alabama, Mississippi, Louisiana, Puerto Rico, Texas, Oklahoma.

**MIDWEST (MW)** — Ohio, Indiana, Illinois, Missouri, Kansas, Nebraska, Iowa, North Dakota, South Dakota, Michigan, Minnesota, Wisconsin.

**WEST/ROCKY MOUNTAIN (W/RM)** — Arizona, New Mexico, Utah, Colorado, Wyoming, Idaho, Alaska, Hawaii, California, Nevada, Washington, Oregon, Montana.

**CANADA** (Limited Region)

## WEDNESDAY

5:00 – 6:30 pm

All Regional Receptions are in the **Sheraton**:

**Northeast:**  
Grand Ballroom A

**Southeast:**  
Grand Ballroom B

**Mid-Atlantic:**  
Grand Ballroom D

**Midwest:**  
Cirrus Ballroom

**West/RM:**  
Grand Ballroom C

**Canadian:**  
Willow Room

**Members Only —  
All members  
welcome to attend**

(members-only events are open to all employees of NALP member institutions and to Affiliate Members)



# Annual Business Meeting and Lunch Agenda

## I. Call to Order

Stacey M. Kielbasa, 2013-2014 President

## II. Report of the Nominating Committee

Mina Jones Jefferson, Chair

- Election of 2014-2015 President-Elect, 2014-2016 Vice-President for Member Services and Education, and 2014-2016 Directors
- Regional Representative, Conference Planning Coordinator, and Nominating Committee Election Results

## III. Report of the Vice-President

- Diane M. Downs, Vice-President for Finance

## IV. Installation of 2014-2015 President

Stacey M. Kielbasa, 2013-2014 President

Terrence J. Galligan, 2014-2015 President

## VIII. Adjournment

**FRIDAY**

12:15 – 1:45 pm

**Room 6E**

**Members Only —  
All members  
welcome to attend**

(members-only events are open to all employees of NALP member institutions and to Affiliate Members)

**Lunch will be  
available for  
nonmembers in  
Room 6C.**



# **Voting Procedures for Officer, Director, and Regional Elections**

## **Procedures for Regional Elections**

Balloting for Regional Representatives, Conference Planning Coordinators and Nominating Committee members was conducted electronically from February 25 through March 11, 2014. Elections were announced to primary voting representatives by email and by mail. The candidate who received the most points as determined by the Borda voting method, as described in the Bylaws, was deemed elected for that position, and the results will be announced at the Regional Business Meetings.

## **Run-off Regional Elections**

If there was not a clear winner after the first round of voting, a run-off election between the two (or more) tied candidates was then conducted online prior to the conference. If there was still no clear winner, a run-off election will be held during the Regional Business Meetings on Wednesday, April 9, at 5:00 pm. The results of regional elections, including run-offs, will be announced during Regional Business Meetings. Proxy authorizations for any run-off elections occurring at Regional Business Meetings were due ten days prior to the election as outlined in materials mailed to all members in February.

## **Procedures for Officer and Director Elections**

The elections for President-Elect, Vice-President, and Board members will be held during the Annual Business Meeting on Friday, April 11, at 12:15 pm. Election shall be by voice vote unless a nominating petition submitting additional names is received, in which case a written ballot shall be taken.

Proxy authorizations were due ten days prior to the elections as outlined in materials mailed to all voting representatives in March. The deadline for suggesting names for the officer and director positions was December 4, 2013. In order to add any other name(s), members must submit a written petition, signed by at least fifteen (15) voting members, to the Chair of the Nominating Committee. Persons nominated by petition must be of the same membership category (law school or legal employer) as the person(s) they are opposing (See Bylaw 9.4-9.5). All petitions must be submitted at least 24 hours prior to the election and should be accompanied by a notation that the candidate consents to being added to the ballot, together with the candidate's biographical statement. The name(s) and biographical statement(s) of any person(s) added to the ballot in this way will be posted conspicuously at the Washington State Convention Center at least four hours before the election. Nominations will not be accepted from the floor.

The Nominating Committee has slated the individuals whose biographical sketches are presented in the following pages. New Board members elected during the 2014 Annual Business Meeting will join the following current members who will be continuing their terms: Terrence Galligan (elected President-Elect in 2013, will serve as 2014-2015 President); Vice-President for Finance Diane Downs of Akin Gump Strauss Hauer & Feld LLP; and Directors Alfred Ray English of Georgia State University College of Law, Georgia Emery Gray of Cleary, Gottlieb, Steen & Hamilton LLP, Melissa Lennon of Temple University Beasley School of Law, Kisha Nunez of Wachtell, Lipton, Rosen & Katz, and Cybele E. Smith of The Ohio State University, Moritz College of Law. Stacey M. Kielbasa will serve on the 2014-2015 Board as Immediate Past President.



# Nominee Biographical Sketches: Officers and Directors

## **PRESIDENT-ELECT**

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### **Jean A. Durling**

Chief Talent Officer, Fox Rothschild LLP, Philadelphia, PA

#### **Selected Employment Background**

Fox Rothschild LLP, Philadelphia, PA — Chief Talent Officer, 1997 to present

Todays Legal Staffing — Operations Manager, 1996-1997

Drinker Biddle & Reath, Philadelphia, PA — Director of Professional Recruitment 1990-1996; Recruitment Coordinator, 1987-1989

#### **Professional Memberships and Activities**

NALP:

Director, 2007-2009

Vice-Chair, Nominating Committee, 2012-2013

Member, Strategic Advisory Council, 2011-2012

Member, Nominating Committee, 2010-2011

Member, Bylaws Committee, 2010-2011

Member, Awards of Distinction Committee, 2010

Member, Attorney Development and Evaluation Committee, 1998

Co-Chair, Bylaws Committee, 1994

Northeast Regional Coordinator, 1991-1992

Speaker, "Bringing and Blending: Recruiting and Integration Challenges," Re-Imagining the Legal Workforce, Lawyer Development Institute, 2013

Speaker, "The Road to the Top: Getting There and Bringing Others with You," NALP Annual Education Conference, 2012

Speaker, "Professional Development: Got Staff," NALP Annual Education Conference, 2008

Speaker, "Managing an Efficient and Effective Professional Development Team," Professional Development Institute, 2006

Speaker, "Nuts & Bolts — Associate Evaluation Process," Annual Education Conference, 1998

Legal Recruitment Administrators of Philadelphia, 1987 to present; Inaugural Chair, 2011-2012; Co-Chair, New Member Committee, 1998; City Group Liaison, 1990-1995

Society for Human Resource Management (SHRM), 2004 to present

Professional Development Consortium (PDC), 2005 to present

Greater Philadelphia Human Resource Group, 2013 to present

Speaker, "At the Intersection of Knowledge Management and Associate Development: Using Technology to Train Business Lawyers," ABA Section of Business Law Spring Meeting, 2006

Speaker, "Alternative Legal Career Tracks: Approaches and Considerations," PDC Winter Meeting, 2012

Author, "Life Imitating Law Firms or Law Firms Imitating Life," *Summer Associates, A Supplement to The Legal Intelligencer* and *Pennsylvania Law Weekly*, June 2004

#### **Educational Background**

BS, Miami University, 1983

SPHR Certification, Human Resource Certification Institute, 2004

Professional Human Resource Management Certification, Villanova University, 2004

Paralegal Certification, Litigation Management, The Philadelphia Institute, 1984

## **VICE-PRESIDENT FOR MEMBER SERVICES AND EDUCATION**

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### **Elizabeth C. Moeller**

Assistant Dean, UCLA School of Law, Office of Career Services, Los Angeles, CA

#### **Selected Employment Background**

UCLA School of Law, Office of Career Services, Los Angeles, CA

— Assistant Dean, June 2005-present; Director, July

2003-June 2005; Associate Director, August 1998-July 2003;

Assistant Director, November 1996-August 1998

Graham & James, LLP — Litigation Associate, December 1992-October 1996

Pepper, Hamilton & Scheetz — Associate, September 1991-December 1992; Summer Associate, 1990

#### **Professional Memberships and Activities**

NALP:

Board of Directors, 2009-2011

Member, Nominating Committee, West/Rocky Mountain School Representative, 2004-2005

Chair, Member Professional Development and Education Programming Advisory Group, 2013-2014

Chair, Annual Education Conference Planning Committee (Tampa), 2012 — 2013

Member, Law School Employment Outcomes Task Force, 2011-2012

Member, Diversity Recruitment Task Force, 2008-present

Member, Recruitment Practices Advisory Group, 2008-2009

Member, Research Advisory Council, 2000-2006

Member, Alternative Careers Committee, 1999-2000

Author and Co-Author, *NALP Bulletin* articles on annual conference, plenary speaker, results of "at graduation" survey, launching a city group website, alternative careers, and a book review

Co-Presenter, "Acquiring the Counseling Skills You Need to Manage Student Counseling Services, Part I," Newer Professionals' Forum, 2014

(continued)

*Elizabeth C. Moeller, continued*

NALP, continued:

Co-Presenter, "Non-Traditional and Emerging Career Paths for Lawyers," Newer Professionals' Forum, 2014

Co-Presenter, Bridge Programs, Annual Education Conference, 2012

Presenter, "Field of Dreams: Sowing the Seeds for Successful Programming," Annual Education Conference, 1999

Co-Presenter, LSAC Annual Meeting, 2013

Co-Presenter, Southern California Pre-Law Advisors Meeting, 2010

Los Angeles Area Legal Recruitment Administrators, 1996-present  
President; Past-President; Vice President

Website Committee member and Webmaster

Diversity Committee member

Presented NALP Legal Hiring Wrap-Up, 2010 and 2012

State Bar of California (Inactive)

**Educational Background**

JD, Loyola Law School, 1991

BA, The University of Michigan, 1987

**DIRECTORS**

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**Andrew Chapin**

Director of Public Interest Scholars and Counseling, Fordham Law School, New York, NY

**Selected Employment Background**

Fordham Law School, New York, NY — Director of Public Interest Scholars and Counseling, September 2004-present

City University of New York Law School — Associate Director of Career Services, February 2001-September 2004

Columbia Law School — Career Services Placement Officer, August 1992-February 2001

COS Computer Services — Administrative Associate

Gay Men's Health Crisis Legal Department — Administrative Associate

**Professional Memberships and Activities**

NALP:

Member, Nominating Committee, 2004-2005; 2012-2013

Liaison, ABA Government & Public Service Lawyers Division, 2010-present

Chair, LGBT Section, 1995-1997; 2008-2009; founding member  
Chair, Annual Education Conference Planning Committee

(Orlando), 2003

Member, Newer Professionals Section

Member, Public Service Section, Annual Conference RFP Work Group Chair, 2012 and 2013

Vice-Chair, Leadership Membership Diversity Task Force, 2003-2005

Vice-Chair, Diversity Advancement Section, 2005-2006

Program presenter and coordinator at numerous NALP Annual Education Conferences

Author of numerous *NALP Bulletin* articles and contributing writer to several NALP publications

Association of the Bar of the City of New York, Law Student Perspectives Committee

New York County Lawyers Association

Equal Justice Works

Association of American Law Schools

American Bar Association — Government and Public Sector

Lawyers Division (NALP Liaison); Sexual Orientation & Gender Identity Commission

New York State Bar Association, Lawyers in Transition Committee

Society of American Law Teachers, 2012 Co-Chair LGBT Committee

**Education**

Master of Education, Masters of Arts, Columbia University, Teachers College, New York, NY

Bachelor of Arts, Columbia University, New York, NY

**Valerie Jackson**

Firmwide Director of Diversity and Inclusion, K&L Gates LLP, Orange County, CA

**Selected Employment Background**

K&L Gates LLP, Orange County, CA — Firmwide Director of Diversity and Inclusion, 2011-present

Sutherland Asbill & Brennan, Washington, DC — Director of Diversity, 2007-2011

Public Company Accounting Oversight Board (PCAOB), Washington, DC — Assistant Director, Office of International Affairs, 2006-2007

King & Spalding LLP, Atlanta, GA — Associate, 2004-2006, Summer Associate, 2003

**Professional Memberships and Activities**

NALP:

Liaison, Association of Law Firm Diversity Professionals, 2011-present

Vice-Chair, NALP LGBT Section, 2011-2013

Liaison, National LGBT Bar Association, 2010-2012

Member, NALP/ALFDP Diversity & Inclusion Summit Planning Committee, 2012

Presenter, "Veni Vidi Vici: The Anatomy of a Networking Reception," NALP Annual Education Conference, 2014

Panelist, "Diversity & Inclusion: Past, Present, and Future" and "Get the Best Results from Your Interviews," NALP Newer Professionals' Forum, 2014

Presenter, "Trailblazing: 10 'Award-Winning' Strategies for Charting a Successful and Fulfilling Career," NALP Annual Education Conference, 2013

Moderator, "Changing Lanes: Working at the Intersection of Recruitment, Diversity and Professional Development in Law Firms," NALP webinar, February 1, 2013

*(continued)*

*Valerie Jackson, continued*

NALP, continued:

Moderator, "Leadership by Design: Crafting a Successful and Impactful Career," NALP/ALFDP Diversity and Inclusion Summit, 2012.

Panelist, "Top Guns: Working Together to Recruit, Retain, Develop, and Promote LGBT Law Students and Lawyers," NALP Annual Education Conference, 2012.

Author, "Record-Breaking Attendance at 2011 Lavender Law Conference and Fair," *NALP Bulletin*, December 2011

Author, "Lavender Law Features One of Its Largest Career Fairs Ever," *NALP Bulletin*, October 2010

Co-Founder, The Seneca, Inc., a 501(c)(3) women's leadership organization at Harvard University, 1999-present

Recipient, "Top 40 Under 40" Award, *The Network Journal*, 2012

Member, ALFDP Annual Conference Planning Committee, 2011

Recipient, National Mentor Award, Public Leadership Education Network, 2010

Other Presentations:

Panelist, "API Advancement in the Legal Profession: The Pros and Cons of Aggressive Versus Subtle Advocacy," National Asian Pacific American Bar Association Annual Convention, 2013

Panelist, "Career Services and Job Search Strategies for Law Students," National LGBT Bar Association Lavender Law Conference and Career Fair, 2013

Panelist, "Diversity: Is The Message Getting Through?" DuPont Legal Network 2013 Annual Meeting, 2013

Moderator, "Changing the Leadership Trajectory," Leadership Council on Legal Diversity Annual Meeting, 2012

Other Publications:

Author, "Our Commitment to Diversity and Inclusion," *Commerce Magazine*, February 2014

Co-author, "Mentoring Makes All the Difference," *LCLD Connections*, May 2013, with Caroline Kwok

Author, "Bringing Diversity into the Legal Profession," *Partnering Perspectives, ACC Docket* supp., December 2010

Author, "A Firm Commitment," *Diversity Executive*, November 2009

State Bar of Georgia (active)

**Education**

JD, Georgetown University Law Center, Washington, DC 2004

AB, Harvard University, Cambridge, MA 2001

**Abraham M. Pollack**

Associate Dean for Professional Development and Career Strategy,  
The George Washington University Law School,  
Washington, DC

**Selected Employment Background**

The George Washington University Law School, Washington, DC  
— Associate Dean for Professional Development and Career Strategy, July 2012-present

Georgetown University Law Center, Office of Career Services,  
Washington, DC — Director, Employer Outreach,  
2010-2012; Interim Head of Office of Career Services,  
September 2011-February 2012

Major, Lindsey & Africa, LLC, Washington, DC — Managing  
Director, 2007-2010

Alston & Bird, Washington, DC — Associate, 2006-2007

Venable, Washington, DC — Associate, 2004-2006, Summer 2003

**Professional Activities**

Regularly present at professional conferences including:

Association of American Law Schools Annual Conference  
American Bar Association — Business Law Section Conference  
Washington Area Legal Recruitment Administrators  
Association (WALRAA) — Conference for New  
Professionals

Washington Area Legal Recruitment Administrators  
Association (WALRAA) Educational Conference

DC Bar Association

**Education**

JD, The University of Texas School of Law, Austin, TX, 2004

BA, Franklin & Marshall College, Lancaster, PA, 2001

**Anna Friesenhahn Whitener**

Attorney Recruiting & Integration Manager, Cox Smith Matthews  
Incorporated, San Antonio, TX

**Selected Employment Background**

Cox Smith Matthews Incorporated, San Antonio, TX — Attorney  
Recruiting & Integration Manager, January 2014-present;  
Recruiting Manager, August 2010-December 2013;  
Recruiting Coordinator, December 2005-July 2010

**Professional Memberships and Activities**

NALP:

Member, Newer Professionals' Forum Planning Committee,  
2013-2014

Member, Research Advisory Group, 2013-2014

Vice-Chair, Recruiting Section, Bulletin Articles Work Group,  
2012-2013

Vice-Chair, Recruiting Section, Annual Education Conference  
RFP Work Group, 2011-2012

Vice-Chair, Newer Professionals Section, NALP Integration  
Work Group, 2010-2011

*(continued)*

*Anna Friesenhahn Whitener, continued*

NALP, continued:

Member, Annual Conference Mentor Work Group, 2010-2011

Co-Vice Chair, Newer Professionals Section, "Ask the Experts"

Conference Call Series Work Group, 2009-2010

Co-Presenter, "Management Foundations for Recruitment

Professionals," Newer Professionals' Forum, 2014

Co-Presenter, "Planning and Managing Standout Summer

Programs," Newer Professionals' Forum, 2014

Speaker, "An Introduction to the Newer Professionals' Section,"

Newer Professionals' Forum, 2014

Panelist, "It's a Small World After All," Annual Education

Conference, 2013

Co-Presenter, "Management Foundations for Recruitment

Professionals," Newer Professionals' Forum, 2013

Co-Presenter, "Planning and Managing Standout Summer

Programs," Newer Professionals' Forum, 2013

Panelist, "Welcome to NALP: An Introduction to Your

Organization," Newer Professionals' Forum, 2013

Speaker, "An Introduction to the Newer Professionals' Section,"

Newer Professionals' Forum, 2012

Author, "Establishing Relationships with Associates," *NALP*

*Bulletin*, February, 2010

Co-Author, "Attending the Newer Professionals' Forum

Benefits Your Career," *NALPcomments!* Blog, January 2012,

[www.nalp.org/nalpcomments](http://www.nalp.org/nalpcomments)

Award of Distinction for Professional Development and

Training, 2010

Recruiting Administrators of Dallas (RADs), January 2009-present

**Education**

BS, The University of Texas, Austin, TX, 2004

## **Continuing Education Credits with the National Board for Certified Counselors (NBCC)**

Although NALP is not an approved NBCC provider, conference participants who wish to earn NBCC continuing education credits for attending programs in relevant subject areas can do so by filling out the form provided on the following page and submitting it directly to the National Board for Certified Counselors. This form can be photocopied to apply for credit for multiple programs. For more information on how to submit an application for continuing education credit, see [www.nbcc.org](http://www.nbcc.org) or call the phone number on the top of the form, (336) 547-0607.





**nbcc**

**The National Board for Certified Counselors, Inc.**

phone: 336-547-0607 • 3 Terrace Way, Suite D, Greensboro, NC 27403-3660 • Fax: 336-547-0017

*The National Board for Certified Counselors values diversity. There are no barriers to certification on the basis of gender, race, creed, age, sexual orientation or national origin*

**Important Continuing Education Policy Change**

It has come to the attention of the NBCC Board of Directors that, although most continuing education providers offer a certificate of attendance at no charge, some have been charging a fee for this service to NCCs. As of April 28, 1998, NCCs who do not wish to pay that fee for a certificate may now use this form in order to document continuing education contact hours. This form may also be used in cases where the sponsor does not provide documentation of attendance. Please read the form carefully before using it. **Copy it as needed.** New forms may be requested from the NBCC Fax Information Line (1-800-324-6222, doc# 4111) or copied from the NBCC Web page. **Completed copies of this form and the other required documents should be placed in your NBCC Continuing Education File folder.**

# Contact Hour Verification Form

1. Name of continuing education activity: \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

2. Location \_\_\_\_\_ Sponsor Phone Number \_\_\_\_\_

3. Number of clock hours of training or instruction (not including meals) \_\_\_\_\_

4. Sponsoring Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name of NCC attending activity (please print)

*I attest that the above-named person attended this continuing education activity.*

5. Signature of verifying person \_\_\_\_\_

Check one: Person from Sponsoring Organization \_\_\_\_\_ Professional Colleague \_\_\_\_\_  
(If verifying person is a professional colleague, please supply phone number \_\_\_\_\_)

6. Checklist of other REQUIRED documentation:

\_\_\_\_\_ copy of program or agenda (for single session program)

OR

copies of the front page and other appropriate pages of the program booklet from a multiple session conference reflecting the sessions attended (Sessions attended should be highlighted.)

\_\_\_\_\_ copy of registration form

*I attest that the above information accurately reflects my attendance at the stated activity*

Signature of NCC

NCC #

Date



**2014 Annual Education Conference**  
**April 9-12, 2014**  
**Seattle, WA**

**Continuing Legal Education Credit**

MCLE credit is available in the following:

Arizona	14.75	Kentucky	14.75	Oregon	14.75
Arkansas	14.75	Louisiana	14.75	Pennsylvania	14.50
California	14.75	Minnesota	<i>pending</i>	Tennessee	14.75
Colorado	18.00	Mississippi	14.80	Texas	14.75
Florida	18.00	New Jersey	<i>pending</i>	Utah	14.50
Georgia	<i>pending</i>	New York	17.00	Washington	14.75
Illinois	14.75	Ohio	14.75	Wisconsin	14.50
Kansas	<i>pending</i>	Oklahoma	17.50		

**This program will not qualify for credit in the following states:** Alabama, Delaware, Indiana, New Hampshire, North Carolina, and Virginia.

**Alabama:** Not approved for credit.

**Arizona:** Retain a signed attendance certificate and the written materials to substantiate credits reported on annual affidavit of compliance. Note: Arizona considers law practice management courses as part of the ethics requirement under the requirement's law economics and practice subsection.

**Arkansas:** Complete and return an Arkansas Uniform Certificate of Attendance at the registration desk.

**California:** Print your name and state bar membership number on the California sign-in sheet at the registration desk. Retain a signed attendance certificate to substantiate credits reported on your California compliance card.

**Colorado:** Print your name, email address and your state bar membership number on the Colorado sign-in sheet at the registration desk. Retain the attendance certificate for your records.

**Delaware:** Not approved for credit.

**Florida:** Credit approval is pending. Please print your name, email address and Florida Bar membership number on the Florida sign-in sheet. ALI CLE will contact you with approval information. Retain a certificate of attendance for your records.

**Georgia:** Credit approval is pending. Print your name and your state bar membership number on the Georgia sign-in sheet at the registration desk. ALI CLE will report your credit when/if the program is approved.

**Idaho:** Registrants must apply directly to the state for course approval. Forms are available at the registration desk.

**Illinois:** Credit approval is pending. Please print your name, email address and bar membership number on the Illinois sign-in sheet. ALI CLE will contact you with approval information when and if this program is approved for credit. Retain a certificate of attendance for your records.

**Indiana:** Not approved for credit.

**Iowa:** Registrants must apply directly to the state for course approval. Forms are available at the registration desk.

**Kansas:** Due to the nature and scope of the presentation, registrants must complete an application for approval of CLE activity and attach an agenda highlighting the sessions attended. Once this information is received, the program will be reviewed for possible credit. Forms are available at the registration desk.

**Kentucky:** Print your name, email address and your state bar membership number on the Kentucky sign-in sheet at the registration desk. Retain the attendance certificate for your records.

**Louisiana:** Print your name and state bar membership number on the Louisiana sign-in sheet at the registration desk so that ALI CLE may report your credit. Retain the attendance certificate for your records.

**Maine:** Print your name and state bar membership number on the Maine sign-in sheet. Retain a signed attendance certificate for your records.

**Minnesota:** Credit approval is pending. Please sign the Minnesota sign-in sheet at the registration. Retain a signed attendance certificate for your records. When and if approval is received ALI CLE will contact you with approval information.

**Mississippi:** Print your name and address on the Mississippi sign-in sheet at the registration desk. Retain a signed attendance certificate for your records.

**Missouri:** Print your name and state bar membership number on the Missouri sign-in sheet at the registration desk. Retain a signed attendance certificate to substantiate credits reported on annual affidavit.

**Montana:** Retain a signed attendance certificate to substantiate credits reported annually to the Montana Board of CLE.

**Nevada:** Print your name and state bar membership number on the Nevada sign-in sheet at the registration desk. Also, return a signed attendance certificate to the Nevada CLE Board.

**New Hampshire:** Not approved for credit.

**New Mexico:** Print your name and state bar membership number on the New Mexico sign-in sheet at the registration desk. Also, return a signed attendance certificate and \$1.00 per hour fee to the MCLE Committee.

**New York:** Print your name, time in when you arrive and time out when you leave on the **New York sign-in/sign-out sheet** at the registration desk each day. **You must also complete a credit request form and return it at the conclusion of the program.** ALI CLE will forward you a New York certificate of attendance after the program. Retain this certificate for four years.

**North Carolina:** Not approved for credit.

**North Dakota:** Retain a signed attendance certificate to substantiate credits reported every three years to the North Dakota CLE Commission.

**Ohio:** Print your name and Supreme Court membership number on the Ohio sign-in sheet at the registration desk so that ALI CLE may report your credit. Retain the attendance certificate for your records.

**Oklahoma:** Print your name and your state bar membership number on the Oklahoma sign-in sheet at the registration desk. ALI CLE will report your credit after the program. Retain a signed certificate of attendance for your records.

**Oregon:** Print your name and Oregon Bar number on the Oregon sign-in sheet at the registration desk so that ALI CLE may report your credit. Retain the attendance certificate for your records. This program has been approved for **6.75 hours of Access to Justice** credits and **8 hours of Practice Skills** credits.

**Pennsylvania:** Print your name and state bar membership number on the Pennsylvania sign-in sheet at the registration desk. ALI CLE will report your credit after the program. Retain a signed certificate of attendance for your records.

**Puerto Rico:** Retain a certificate of attendance to substantiate attendance for this program.

**Rhode Island:** Print your name and state bar number on the Rhode Island sign-in sheet at the registration desk.

**South Carolina:** Print your name and state bar number on the South Carolina sign-in sheet at the registration desk.

**Tennessee:** Print your name and state bar number on the Tennessee sign-in sheet at the registration desk so that ALI CLE may report your credit. Retain the attendance certificate for your records.

**Texas:** Print your name and state bar membership number on the Texas sign-in sheet at the registration desk so that ALI CLE may report your credit. Retain the attendance certificate for your records.

**Utah:** Print your name and state bar membership number on the Utah sign-in sheet at the registration desk so that ALI CLE may report your credit. Retain the attendance certificate for your records.

**Vermont:** Retain a signed attendance certificate to substantiate credits reported every two years to the Vermont MCLE Board.

**Virginia:** Not approved for credit.

**Washington:** Credit approval is pending. Print your name and state bar membership number of the Washington sign-in sheet at the registration desk so that ALI CLE may report your record. Retain the attendance certificate for your records.

**West Virginia:** Print your name and state bar membership number on the West Virginia sign-in sheet at the registration desk. Return a signed attendance certificate to the West Virginia MCLE Board.

**Wisconsin:** Print your name and state bar membership number on the Wisconsin sign-in sheet at the registration desk. Retain a signed attendance certificate to substantiate credits reported every two years.

**Wyoming:** Registrants must apply directly to the state for course approval. Forms are available at the front desk.

**2014 ANNUAL EDUCATION CONFERENCE  
SEATTLE, WA  
APRIL 9-12, 2014**

**Please Complete and Return at the End of the Program for MCLE Credit.**  
**(PLEASE PRINT CLEARLY)**

NAME \_\_\_\_\_

FIRM/ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

STATE(S) FOR WHICH CREDIT IS REQUESTED \_\_\_\_\_

STATE BAR NUMBER(S) \_\_\_\_\_  
(OHIO-please provide Supreme Court number)

**Please note the hours attended for the below sessions:**

**Wednesday, April 9, 2014**

**9:00 a.m. – 10:15 a.m.**

Session Name	Hours Attended
2014 Annual Education Conference – Opening Plenary	

**Wednesday, April 9, 2014**

**10:45 a.m. – 12:00 p.m.**

Session Name	Hours Attended
Achieving Diversity Post-Fisher	
Beyond Mentoring: The Need for Champions in Action <i>-- (No New York Credit)</i>	
Lateral Partner Due Diligence: Perils, Pitfalls, and Best Practices	
Project Management for Under \$500 <i>-- (No New York Credit)</i>	
Tools and Techniques to Make Training Fun, Engaging, and Powerful <i>-- (No New York Credit)</i>	

Name: \_\_\_\_\_

**Wednesday, April 9, 2014**

**1:45 p.m. – 3:00 p.m.**

<b>Session Name</b>	<b>Hours Attended</b>
All Around The World: Successful Lawyer Development and Management Across a Global Law Firm	
Going Above and Beyond with Inclusion and Retention: Taking it to the Next Level	
How to Maximize Lawyer Selection, Integration, and Mentoring Using Assessments <i>-- (No New York Credit)</i>	
The Elements of a Successful Online Learning Portal: Value Proposition, Components, Best Practices, and Lessons Learned	
Writing Wellness: Building a Culture and Curriculum of Writing Excellence at Your Firm	

**Wednesday, April 9, 2014**

**3:30 p.m. – 4:45 p.m.**

<b>Session Name</b>	<b>Hours Attended</b>
Associate Performance Reviews: Creating Meaning and Impact in a Professional Development Context	
Pro Bono Coast to Coast: Mandatory Is the Talk of the Country	
The Coach Approach to Addressing and Advancing the Myriad Developmental Needs of Your Workforce	
Why Won't He Shake My Hand? A Close Look at Religious Observance from 1Ls to First-Year Associates	

**Thursday, April 10, 2014**

**9:15 a.m. – 10:30 a.m.**

<b>Session Name</b>	<b>Hours Attended</b>
Hard Lessons on Soft Skills: Aligning Firm and School Professionalism Training for the Millennial Generation	
Making Your Laterals Sticky: Best Practices in Lateral Integration	
On Your Mark: Helping New Lawyers Hit the Ground Running	
Tailor-Made Mentoring: Two Law Firms' Perspectives on Implementing, Refocusing, and Sustaining Formal Programs	
Use Your Brain! Leveraging Neuroscience to Interrupt Unconscious Bias, Enhance Learning, and Advance Careers in Legal Environments	

Name: \_\_\_\_\_

**Thursday, April 10, 2014**

**11:00 a.m. – 12:15 p.m.**

Session Name	Hours Attended
Powerful Conversations for Managers and Leaders	
You Say “Tomato,” I Say “Tomahto”—What Does It Mean to Be “Tech Savvy” in Legal Practice and Why Does It Matter?	

**Thursday, April 10, 2014**

**2:00 p.m. – 3:15 p.m.**

Session Name	Hours Attended
New Strategies for Lawyer Career Development	
Upward Reviews: Maximizing Their Power as a Development Tool	
Women’s Issues: How the Mayer, Sandberg, Slaughter Debate Affects Diverse Women	

**Thursday, April 10, 2014**

**4:45 p.m. – 5:15 p.m.**

Session Name	Hours Attended
Collaboration Among the Bench, Bar, and General Counsel to Increase Diversity in the Legal Profession	

**Friday, April 11, 2014**

**9:00 a.m. – 10:15 a.m.**

Session Name	Hours Attended
Plenary: The Lawyer Bubble—Causes and Cures	

**Friday, April 11, 2014**

**10:45 a.m. – 12:00 p.m.**

Session Name	Hours Attended
Becoming a Trusted Advisor: A Case Study	
Recruiting Diverse Laterals and Supporting Their Business Development Efforts	
Trans Matters: Working with Transgender and Gender Non-Conforming Students and Lawyers	

**Friday, April 11, 2014**

**2:00 p.m. – 5:00 p.m.**

Session Name	Hours Attended
PD 201: Advancing Your Skills as a Mid-Level PD Professional	
Managing Up, Down, and Sideways	
Stand and Deliver: Become a Dynamic Public Speaker -- (No New York Credit)	



**UNIFORM CERTIFICATE OF ATTENDANCE**  
**(KEEP FOR YOUR RECORDS)**

**Sponsors:** NALP/ALI CLE

**Program:** 2014 Annual Education Conference

**Date:** April 9-12, 2014

**Location:** Seattle, WA

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This program has been approved \*

**For a maximum of:** 14.75 General CLE credit hours based on 60-minute hour  
**Exception:** (*Mississippi 14.8*); (*Pennsylvania 14.5*); (*Utah 14.5*)  
17.70 General CLE credit hours based on 50-minute hour;  
**Exception:** (*Colorado 18*); (*Oklahoma 17.5*); (*New York 17*)

**Of this total:** 0 CLE credit hour(s) of this program is/are devoted to ethics

\* This form denotes *full* attendance. If you arrive late or leave prior to the program ending time, it is your responsibility to adjust CLE hours accordingly.

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By signing below, I certify that I attended the activity described above and am entitled to claim \_\_\_\_\_ CLE credit hours, including 0 ethics credits.

\_\_\_\_\_  
Attorney Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Attorney ID number

\_\_\_\_\_  
Date

\_\_\_\_\_  
MCLE State

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Acknowledged by:

  
\_\_\_\_\_  
Crystal Finch  
ALI CLE Representative

























