

Counseling on Federal Opportunities 101:

Selected Resources

2010 NALP Conference, Wednesday, April 28, 2:15 p.m. – 3:30 p.m.

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“Federal Government Resources”

<http://76.12.222.174/federalgovernmentresources>

PSLawNet’s excellent overview helps the reader understand the intricacies of federal practice, and thus federal hiring. Includes: where the jobs are (summer internships, entry-level and experienced positions), titles and terminology, civil service positions, political vs. career hires, compensation and loan forgiveness, security clearances and citizenship requirements, elements of a successful application.

“Finding and Funding International Public Service Opportunities”

www.pslawnet.org

Online guide written and updated annually by three law schools (University of Arizona, University of Georgia, and William & Mary). Describes international opportunities within U.S. Government.

2009-10 Federal Legal Employment Opportunities Guide

http://www.nalp.org/uploads/FLEOG_2009_2010.pdf

This free, annually-updated publication, produced by NALP, the Partnership for Public Service, and the ABA’s Government & Public Sector Lawyers Division, offers tips for seeking federal attorney positions, definitions of terms used in the employment application process, descriptions of dozens of federal offices that employ attorneys, and much more.

USA Jobs

www.usajobs.gov/ei/attorneys.asp

Federal government’s official one-stop source for Federal jobs and employment information. Operated by the Office of Personnel Management, the site to find and apply for Federal positions. Contains reference material about the application and employment process.

Student Jobs

www.usajobs.gov/studentjobs/

USA Jobs resource for students. Contains directory of Federal jobs by college major, internship job postings, and information about applying for Federal jobs after graduation.

2009-2010 Government Honors & Internship Handbook

<http://www.law.arizona.edu/career/honorshandbook.cfm>

Online subscriber-only resource containing hiring information about law student and attorney positions offered by +55 federal employers and 46 state and local employers, and details of 186 specific programs.

Martindale-Hubbell

<http://www.lexisnexis.com/lawschool/login.aspx>

Useful for identifying your law school graduates working for federal agencies. Select the "Career Development" tab and go to Job Opportunities>Lawyer and Firm Locator>"Government" Tab.

Prosecutor Office Links

<http://207.74.121.45/Prosecutor/proslist.htm>

Links to U.S. Attorneys nationwide (also state prosecutors and Attorneys General). Includes a handy map feature.

Partnership for Public Service

www.ourpublicservice.org/OPS/

Nonprofit organization dedicated to revitalizing federal government recruiting and hiring, and a good source for both general and targeted information about federal employment. Publishes annual "Where the Jobs Are," and "Best Places to Work in Federal Government."

Making the Difference

www.makingthedifference.org/index.shtml

An effort of the Partnership for Public Service, online resource concerning how to find and apply for federal jobs and internships (including tips on how to survive the initial screening process by addressing the knowledge, skills and abilities, aka KSAs, required of a position). Contains searchable database of internships and online resources such as the DC Housing Guide.

Presidential Management Fellows Program

<https://www.pmf.opm.gov>

The purpose of the Program is to attract to the Federal service individuals from a variety of academic disciplines and career paths who have a clear interest in, and commitment to, excellence in the leadership and management of public policies and programs. A good resource for understanding non-attorney jobs that may be relevant to law graduates.

Secondary Resources

Sites to help you stay abreast of developments in federal government:

- www.federaltimes.com (advice and opinion column, Career Matters, is excellent)
- www.governmentexecutive.com; www.fedscope.opm.gov (section of OPM website dedicated to statistics and data on hiring)
- www.fedworld.gov (designed as the "online locator service" for comprehensive inventory of information disseminated by the Federal Government; maintained by the National Technical Information Service)
- <http://www.gpoaccess.gov/index.html> Government Printing Office (online library of wide variety of government resources and information):
- www.gpoaccess.gov/gmanual/browse-gm-09.html U.S. Government Manual (good overview and general information about the Legislative Branch, Judicial Branch, Executive Branch, Executive Agencies, Independent Establishments and Government Corporations, Quasi-Official Agencies)